

Hooe Parish Council

Village Hall Project Committee Agenda

Telephone: 07548 528754
Email: Clerk@Hooe-pc.gov.uk
Date: 20th October 2022

1 Thorne Farm Cottages
Ninfield Road
Bexhill on Sea
East Sussex
TN39 5JP

I hereby give notice that all Councillors are summoned to attend a Village Hall Project Committee meeting on Wednesday 26th October 2022 at 7pm at the village hall when it is proposed to transact the business stated below.

Signed: Jane Warrener, Clerk & RFO

Business To Be Transacted

1. Introduction and welcome
2. To request for nominations and select a chairman for the Village Hall Project Committee
3. To request for nominations and select a vice chairman for the Village Hall Project Committee

4. **Disclosure of Interests**

Interests in accordance with the Localism Act 2011 and the Parish Council code of conduct. To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests or dispensation as a result. Any changes to register of interests should be notified to the clerk.

5. **To receive apologies and reasons for absence** in accordance with the Local Government Act 1972 S85 (3)
6. **To Receive Questions from the Members of the Public**

Please note: Only matters may be raised for public discussion that are listed the agenda, any other question should be put in writing to the clerk in advance of the next meeting. Questions raised for items listed on the agenda that cannot be answered at the council meeting will be brought forward to the next council meeting for response.

Matters For Consideration and Resolution

7. To discuss and agree the terms of reference for the Village Hall Project Committee.
8. To agree to adopt the options put forward for a new or refurbished village hall and agree any actions required.
9. Subject to agreement to agenda item 8, to agree:
 - a. A meeting with Wealden District Council planners to seek an opinion on the options agreed
 - b. Approve the planning fee and identify the budget allocation
 - c. Agree attendance arrangements for the meeting with Wealden District Council planning department

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make **any recording during that period.**